

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 4 MAY 2017 FROM 9AM IN ROOMS 2 & 3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 6 April 2017 Trust Board meeting. <i>For approval</i>	A (to follow)	Chairman	-
4.	MATTERS ARISING			9am – 9.05am
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	
5.	CHAIRMAN'S MONTHLY REPORT MAY 2017 <i>for discussion</i>	C	Chairman	9.05am – 9.15am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT MAY 2017 <i>for discussion</i>	D	Chief Executive	9.15am – 9.30am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion and assurance</i>	E	Chief Nurse	9.30am – 9.45am
7.2	EAST MIDLANDS CONGENITAL HEART CENTRE UPDATE <i>for discussion and assurance</i>	F	Chief Executive/ Director of Communications/ Integration and Engagement	9.45am – 9.50am
7.3	EMERGENCY CARE PERFORMANCE AND UPDATE ON RED TO GREEN <i>for discussion and assurance</i>	G & G1 (G1 to follow)	Chief Operating Officer	9.50am – 10.15am
7.4	EMERGENCY FLOOR UPDATE <i>for discussion and assurance</i>	H	Chief Operating Officer	10.15am – 10.25am

7.5	ANNUAL OPERATIONAL PLAN 2017-19 <i>for approval</i>	I	Chief Financial Officer	10.25am – 10.35am
<i>Comfort break</i>				
8.	RISK MANAGEMENT			
8.1	INTEGRATED RISK REPORT <i>for discussion and assurance</i>	J	Medical Director	10.40am – 10.50am
9.	STRATEGY AND RECONFIGURATION			
9.1	SUSTAINABILITY AND TRANSFORMATION PLAN AND UHL RECONFIGURATION PROGRAMME – UPDATE <i>for discussion and assurance</i>	K	Chief Financial Officer/Director of Communications, Integration and Engagement	10.50am – 11am
10.	RESEARCH & EDUCATION			
10.1	EAST MIDLANDS CLINICAL RESEARCH NETWORK (EMCRN): ANNUAL PLAN 2017-18 <i>for approval</i>	L	Medical Director/EMCRN Director	11am – 11.10am
11.	QUALITY AND PERFORMANCE			
11.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the summary of the issues considered at the 27 April 2017 meeting for information. Formal minutes of that meeting will be submitted to the 1 June 2017 Trust Board.	M (to follow)	QAC Non-Executive Director Chair	11.10am – 11.15am
11.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the summary of the issues considered at the 27 April 2017 meeting for information. Formal minutes of that meeting will be submitted to the 1 June 2017 Trust Board.	N	IFPIC Non-Executive Director Chair	11.15am – 11.20am
11.3	2016-17 FINANCIAL PERFORMANCE – MARCH 2017 <i>for discussion and assurance</i>	O	Chief Financial Officer	11.20am – 11.35am
12.	REPORTS FROM BOARD COMMITTEES			11.35am – 11.40am
12.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the 30 March 2017 QAC Minutes for noting and endorsement of any recommendations.	P	QAC Non-Executive Director Chair	
12.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the 30 March 2017 IFPIC Minutes for noting and endorsement of any recommendations.	Q	IFPIC Non-Executive Director Chair	
13.	TRUST BOARD BULLETIN – MAY 2017	-	-	-
14.	CORPORATE TRUSTEE BUSINESS	-		11.40am - 11.45am
14.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the 6 April 2017 CFC Minutes for noting and endorsement of any recommendations as Corporate Trustee.	R	Mr B Patel, Non-Executive Director	-
15.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	11.45am – 11.50am
16.	ANY OTHER BUSINESS	-	Chairman	11.50am – 11.55am

17.	DATE OF NEXT MEETING	-		
	The next Trust Board meeting will be held on Thursday 1 June 2017 from 9am in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary .			
18.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 19 – 27).			
19.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
20.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 6 April 2017 Trust Board meeting. <i>for approval</i>	S (to follow)	Chairman	--
21.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	T	Chairman	11.55am – 12noon
22.	REPORT FROM THE CHIEF INFORMATION OFFICER	U	Chief Information Officer	12noon – 12.15pm
23.	REPORT FROM THE CHIEF OPERATING OFFICER The Trust Chairman will withdraw from the meeting for this item, and the discussion will be chaired by the Deputy Chairman.	V	Chief Operating Officer	12.15pm – 12.30pm
24.	REPORT FROM THE CHIEF FINANCIAL OFFICER	W	Chief Financial Officer	12.30pm – 12.50pm
25.	REPORTS FROM BOARD COMMITTEES			12.50pm – 12.55pm
25.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the confidential 30 March 2017 QAC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 27 April 2017 QAC (formal Minutes to be submitted to the 1 June 2017 Trust Board).	X & X1	QAC Non-Executive Director Chair	
25.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the confidential 30 March 2017 IFPIC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 27 April 2017 IFPIC (formal Minutes to be submitted to the 1 June 2017 Trust Board).	Y & Y1	IFPIC Non-Executive Director Chair	

25.3	REMUNERATION COMMITTEE To receive the confidential 6 April 2017 Remuneration Committee Minutes for noting and endorsement of any recommendations.	Z	Chairman	
26.	CORPORATE TRUSTEE BUSINESS			12.55pm – 1pm
26.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the confidential 6 April 2017 CFC Minutes for noting and endorsement of any recommendations as Corporate Trustee.	AA	Mr B Patel, Non-Executive Director	
27.	ANY OTHER BUSINESS		Chairman	-

Helen Stokes
Senior Trust Administrator